



BROOKLINE RECREATION

Evelyn Kirrane Aquatics Center



You can only book out 1 week ahead. This means on Monday you can reserve for the following Monday, Tuesday you can reserve for Tuesday as well as Monday, etc.



The \$10 price will show up for everyone. Please disregard this as all finances will be handled either at the pool before your scheduled time or by phone.

### HOW TO RESERVE TIME AT THE EKAC

1. Brooklinerec.com
2. Underneath the search bar click on **SWIM RESERVATIONS**
3. You will be taken to a new page which has the Brookline Recreation logo in the upper left side
4. If you are a new user, please create a new account by clicking the login button at the top right then selecting Create an account.
5. After creating an account you will then be brought back to the main page.
6. The photos and descriptions on the page represent the areas you are able to reserve.
7. For example if you want to rent Lane 1;
8. Go to the photo of the banner that says 1, with the caption Lane 1 – wall and click it
9. You are then taken to the Lane 1 page. To the right of the photo you will see the only choice for duration is 45 minutes
10. Under duration there is a calendar. **Please note that you can only book your swim 1 week in advance.** On the calendar, click on the date you want to make the reservation for.
11. The hourly rate will come up as \$10, please disregard this as mentioned above
12. Click on the lap time you want. (If the time isn't there it means that someone else has that lane during that time.)
13. Lane 1 wall reservation for your name will show up, there will then be a large blue bar underneath, that says BOOK NOW, click that button.
14. A window pops up .... read what it says and then click **"I consent"** and then **"continue"**
15. After you click on consent you will be taken to a new screen where you then will proceed to click Check Out.
16. A confirmation page shows up, once again do not worry about the \$10 fee. Finances will be done in person or by phone. Click the Checkout button.
17. Your account information will show up (if you are using the system for the first time you will be entering your information here)
18. Bottom right click CONTINUE MY PURCHASE
19. Personal information page shows up, answer those questions and click CONTINUE MY PURCHASE
20. Check off TERMS AND CONDITIONS and Click COMPLETE PURCHASE
21. Final screen is a confirmation for the reservation you just made.